

BOOTH EVENTS APPROVAL REQUEST FORM
DEADLINE: MAY 26, 2017

In-Booth Events, Games & Contests:

- Show management approval is required for any event to be held within an exhibitor's booth (i.e., shows, presentations, hospitality, press conferences, contests, operation of games of chance or lottery devices, and/or the actual or simulated pursuit of any recreational pastime).
- Any activity deemed by show management to be objectionable, unsafe, in violation of noise levels, or disruptive to neighboring exhibitors or attendees is prohibited.
- Distribution of any materials or performing of any other solicitations in the aisles or public areas is prohibited.

See Plastics Shop Floor Expo Show Rules & Regulations, Rule #8 for more information.

Exhibitor: _____ **Booth Number:** _____

Contact: _____

Title: _____

Email: _____

Phone: _____

Request Approval for:

♦ **Game/Contest** **Hospitality** **Press Conference** ♦ **Other:** _____

♦ **Provide Details for Game/Contest/Other:** _____

Date & Time of Event: _____

Submit via email to exhibitorservices@shopfloorexpo.org or fax to +1.202.296.7243
Notification of approval will be sent to you with five (5) business days of receipt.