

HYDRAULIC OIL USE NOTIFICATION FORM
DEADLINE: MAY 26, 2017

Requirement – Excerpt from Show Rules & Regulations, Rule #36:

Exhibitor agrees to notify Show Management of its intent to use **Hydraulic Oil**. Hydraulic Oil is permissible provided Show Management is notified no later than **May 26, 2017** of the quantity and anticipated delivery date to the exhibit floor based on the scheduled move in/out dates provided by Show Management. Exhibitors are not permitted to place containers of Hydraulic Oil in the aisles during installation or dismantling periods of the Show. The aisles must be kept clear for the specific use of material handling trucks and equipment and the safety of others.

Instructions:

- Complete and submit this form to exhibitorservices@shopfloorexpo.org by May 26, 2017.

Hydraulic oil for use during Plastics Shop Floor Expo is being shipped to:

Exhibitor: _____ **Booth Number:** _____

Contact: _____ **Title:** _____

Email: _____ **Phone:** _____

The hydraulic oil will be shipped from:

Company: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Anticipated Arrival Date @ Donald E. Stephens Convention Center: _____

Quantity Shipping to Donald E. Stephens Convention Center: _____

Please provide special instruction or comment if needed:

Submit via email to exhibitorservices@shopfloorexpo.org or fax to +1.202.296.7243
Notification of receipt will be sent to you with five (5) business days.