

MATERIAL SAFETY DATA SHEET (MSDS) SUBMISSION INSTRUCTION FORM

DEADLINE: MAY 26, 2017

Required for hazardous material and/or chemical brought into Donald E. Stephens Convention Center or generated onsite during Plastics Shop Floor Expo per Rule #25 of the Show Rules and Regulations.

RULE #25: HAZARDOUS & PROHIBITED MATERIAL

Exhibitors shall not bring any exhibit, equipment or vehicle to the Event that, in the judgment of Show Management or the Facility, would be, or might be, dangerous to persons and/or property and/or otherwise incompatible with the structure, systems, and furnishings of the Facility. Where open flames or heating devices are being demonstrated or displayed, the local fire department shall be notified beforehand and additional fire protection equipment may be required at Exhibitor's expense. Any quantities of flammable liquids that are kept on the premises must first be approved by the Fire Prevention Bureau and then be kept in appropriate safety cans. To contact the Fire Prevention Bureau please call 847.823.1134 ext. 340 or e-mail: RamirezJ@VillageOfRosemont.org. Exhibitors are required to remove all combustible rubbish daily. All draperies, backdrops, booth partitions, and table coverings shall be cleared of non-combustible or fire retardant materials. All hazardous materials and chemicals that will be brought into the Facility or generated on property through a function must submit a *Material Safety Data Sheet (MSDS)* for each hazardous material and/or chemical to Show Management and Facility prior to delivery, and the hazardous material and/or chemical must be pre-approved for delivery and use by the Facility. Such items include, but are not limited to, medical waste, paints, oils, adhesives, cleaning chemicals and solvents. The exhibitor company will be responsible for the disposal or removal of the waste, and the necessary documents and shipping manifests must be signed by the generator of the hazardous waste.

SUBMISSION

Submit *MSDS* for each material and/or chemical to be brought into the Donald E. Stephens Convention Center or generated onsite during the show via mail, fax or email to:

Plastics Shop Floor Expo 2017
Plastics Industry Association
1425 K Street, N.W., Suite 500
Washington, DC 20005
Fax: +1.202.296.7243
Email: exhibitorservices@shopfloorexpo.org

And

Mr. David D. Houston
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