

## OFFICIAL CONTRACTORS

### SHOW MANAGEMENT/PRODUCER Plastics Industry Association (PLASTICS)

1425 K Street, N.W., Suite 500  
Washington, DC 20005  
Phone: +1.202.974.5200  
Fax: +1.202.296.7243  
[www.plasticsindustry.org](http://www.plasticsindustry.org)

**PLASTICS SHOP FLOOR EXPO VENUE**  
**Donald E. Stephens Convention Center**  
5555 N. River Road; Rosemont, IL 60018 USA  
[www.shopfloorexpo.org](http://www.shopfloorexpo.org)

### OFFICIAL CONTRACTORS: *Who They Are and What They Do*

PLASTICS is contracted with a select group of suppliers to perform services needed to install, operate, and dismantle the show. Order forms and descriptions of contractor services and rates are included in the exhibitor manual. Following is a contact list of Official Contractors by services.

As an exhibitor, your company information is posted on the Plastics Shop Floor Expo website ([www.shopfloorexpo.org](http://www.shopfloorexpo.org)) to promote your company to show visitors planning their schedule for the show.

Many contractors and organizations will use the posted exhibitor contact information to market their services to our exhibitors. If you are contacted by a contractor or organization, please check this Official Contractors list to ensure that the contractor or organization **IS** an official contractor **BEFORE** responding to any request.

Exhibitors will receive invoices for all services supplied by the official contractors prior to the show or before leaving the show. If there are questions about charges, please consult with the contractor prior to paying the bill or leaving the show. Contractor representatives will be available onsite. Please do not wait until after the show to settle disputes that can be resolved onsite.

### EXHIBITOR SERVICES Plastics Industry Association (PLASTICS)

1425 K Street, N.W., Suite 500  
Washington, DC 20005  
Phone: +1.202.974.5235  
Fax: +1.202.296.7243  
Email: [exhibitorservices@shopfloorexpo.org](mailto:exhibitorservices@shopfloorexpo.org)

#### Contact for:

- Booth Design Approval
- Booth Events & Hall Access Approval
- EAC Registration
- Exhibit Space Invoices/Receipts
- Exhibitor Dashboard Access
- Hydraulic Oil Use Notification
- Material Safety Data Sheet Requirement
- Show Rules & Regulations
- Questions & Services

### RES (ROSEMONT EXPOSITION SERVICES) Exhibitor Customer Service

9291 West Bryn Mawr  
Rosemont, IL 60018 USA  
Phone: +1.847.696.2208  
Fax: +1.847.696.9797  
Email: [customerservice@rosemontexpo.com](mailto:customerservice@rosemontexpo.com)  
Online Orders: [www.RESEXPO.com](http://www.RESEXPO.com)

RES is the official exclusive contractor for Donald E. Stephens Convention Center for the following services:

- Audio Visual & Computer Rental
- Booth Accessories
- Booth Cleaning & Waste Removal
- Carpet Rental
- Catering by Aramark (In-Booth)
- Exhibit & Display Rental
- Floral & Plants
- Freight Check-in & Services
- Furniture (Custom & Standard)
- Handicap Access Vehicle Rental
- Hanging Signs & Shipment
- Internet & Telecommunications
- Labor (I&D; Carpenters; Decorators; etc.)
- Material Handling/Drayage
- Photography & Videography
- Security Cage & Safe Rental
- Shipping (Advance/Direct/International)
- Signage & Graphics
- Storage (Accessible)
- Utilities: Electric, Air, Water, Gas
- Miscellaneous Rentals

### **EXHIBITOR APPOINTED CONTRACTOR (EAC)**

The Show Rules & Regulations (Rule #19) require that exhibitors will not contract for or use any services in connection with their exhibit while in the exhibit halls except those approved by show management prior to the show move-in. The names of any persons or organizations other than those designated as official contractors who are proposed for the performance of any services for your booth must be registered with and approved by show management by **April 28, 2017** (see the ***Exhibitor Appointed Contractor (EAC) Registration Form*** on the Exhibitor Dashboard under Required Forms).

### **HOTEL ACCOMMODATIONS**

#### **Plastics Shop Floor Expo Housing Block**

Hyatt Regency O'Hare  
9300 Bryn Mawr Avenue  
Rosemont, IL 60018  
Rate: \$195++/night  
Hotel block cut-off date: May 15, 2017  
Visit: [www.shopfloorexpo.org/travel-housing](http://www.shopfloorexpo.org/travel-housing)  
Or call: 888.421.1442 (+1.847.696.1237)  
Reference the Plastics Shop Floor Expo Room Block

### **LEAD RETRIEVAL & LEAD MANAGEMENT Registration Control Systems (RCS)**

1833 Portola Rd., Suite D  
Ventura, CA 93003  
Phone: 805.654.0171  
Fax: 805.477.0592  
Email: [exhibitorserv@rcsreg.com](mailto:exhibitorserv@rcsreg.com)  
[www.rcsreg.com](http://www.rcsreg.com)

### **REGISTRATION & GUEST PASSES Registration Control Systems (RCS)**

1833 Portola Rd., Suite D  
Ventura, CA 93003  
Phone: +1.805.677.4285  
Fax: +1.805.477.0592  
Email: [psf2017@rcsreg.com](mailto:psf2017@rcsreg.com)  
[www.rcsreg.com](http://www.rcsreg.com)